



## **Regular Council Meeting Minutes**

**March 21, 2017**

Regular Council Meeting for the Village of Farwell was called to order in the Village of Farwell Hall with President Gina Hamilton presiding at 6:00 pm.

### **Pledge of Allegiance**

**Kayla Randle conducted a roll call. The following were present:** Joe Manley, Carl Schafer, Jeff Linton, Joe Hilyard, Gerry Osborn, and President Gina Hamilton. **Absent:** Chris Brewer

**I. Motion by C/Manley supported by C/Schafer to approve the Agenda as presented. 6 Yeas; 0 Nays; 1 Absent; Motion Carried.**

### **II. Consent Agenda-**

**Motion by C/Osborn supported by C/Manley to approve all items listed with an asterisk (\*) that are considered to be routine by the Village Council. 6 Yeas; 0 Nays; 1 Absent; Motion Carried.**

### **III. \*Approval of the Minutes**

- a. February 16, 2017 Town Hall Special Meeting
- b. March 6, 2017 Regular Council Meeting

### **IV. Public Comment: None at this time**

### **V. Unfinished Business:**

- a. The DPW committee met and discussed the DPW Clothing Policy and asked to have muck boots for \$100 every two years added to the policy.
  1. **Motion by C/Osborn supported by C/Schafer to add item 4.** Muck boots may be purchased up to \$100 every two years, and be kept in the DPW building at the end of the day. The employee must turn in the item to the Village Clerk by November 1<sup>st</sup> that year for replacement in the upcoming budget. 5 Yeas; 1 Nays (Hilyard); 1 Absent; Motion Carried.

### **VI. New Business:**

- a. Industrial Park Property- Steve Stark was present to explain what he is wanting to build out in the Farwell Industrial Park. He is looking to purchase two adjoining lots and build a 60,000 sq. ft. building. He is looking to purchase the lots at the same price from when he purchase lots 7 and 8.
- b. **Motion by C/Schafer supported by C/Linton to approve the maintenance agreement on the water tower from Corrpro in the amount of \$870. Roll Call: 6 Yeas; 0 Nays; 1 Absent; Motion Carried.**
- c. **Motion by C/Manley supported by C/Schafer to approve Kayla to attend an Education Day for Clerks on April 27, 2017 at the Soaring Eagle Conference Center. Cost is free, Village will just reimburse mileage. 6 Yeas; 0 Nays; 1 Absent; Motion Carried.**

### **VII. Administrative Report:**

- a. There was an update on the Bi-Weekly office meetings, no further questions from the Council.

- b. There was discussion on changing Section III. Fiscal Policies line e. that currently reads: "All planned expenditures above \$1,000.00 must have three accompanying quotes prior to selecting a vendor. The quote selected is the one that provides the highest acceptable quality at the lowest price." The recommendation from the office is to change the \$1,000 to \$500.

**Motion by C/Schafer supported by C/Manley to approve the Fiscal Policy change recommendation to change section III. Fiscal Policies line item e. from \$1,000 to \$500. 6 Yeas; 0 Nays; 1 Absent; Motion Carried.**

- c. Small Urban Task Force Update- President Gina Hamilton updated the Council on the meeting she attended on March 17, 2017. She explained that the committee agrees on projects to work on and in 2018 Farwell will be having resurfacing of roads completed. The Village will need to budget approximately \$30,000 for this project next year.

#### VIII. Treasurer Report:

- a. Tracy provided the Council with an update of the CD's. No questions at this time.

#### IX. Committee Reports:

##### a. Parks and Rec

1. 4<sup>th</sup> Annual Easter Eggstravaganza will be held on April 8, 2017 @ 11 am.
2. Spring Clean-up will be held on April 21, 2017 from 9am – 3pm.
3. Mindy and Tracy completed the Farmers Market Manager Certification.
4. **Motion by C/Osborn supported by C/Schafer to adopt Resolution 2017-5 Authorizing the Execution of a Grant Agreement with the Michigan Department of Natural Resources for the Recreation Passport Project Number RP16-0113 and Appropriating the Necessary Funds. Roll Call: 6 Yeas; 0 Nays; 1 Absent; Motion Carried.**

##### b. Zoning

##### c. DPW

1. Jason received a \$250 scholarship from the Michigan Public Service Institute that he will be attending in April.
2. DPW will be doing dead-end hydrant flushing April 28, 2017. Fall hydrant flushing dates to come at a later time.

##### d. LDFA- Will be meeting April 16<sup>th</sup>.

##### e. DDA- The Committee is actively working on plans to promote the downtown area.

##### f. Farmers Market- The ad was sent to the Clare County Review. The ad will run one week, applications are due in the office on April 3 by 4pm. Council will review applications at the meeting on April 3<sup>rd</sup>, interviews to be held on April 4<sup>th</sup> & 5<sup>th</sup> with a potential start date of April 10, 2017.

##### g. Planning Commission- the Commission and some council members went through a Zoning 101 training with Sara Traxler from McKenna Associates.

#### X. Extended Public Comment:

**Meeting adjourned at 6:51pm**

**Minutes taken by Kayla Randle, Clerk**

**Next Regular Council meeting on Monday, April 3, 2017 @ 6pm**