

**Village of Farwell  
Regular Meeting Minutes  
January 7, 2013, 6:30 p.m.**

Regular meeting of the Village of Farwell Council was called to order in the Village of Farwell Hall with President Steven Grim presiding.

**Pledge of Allegiance.**

Roll Call: Barbara Roe, Gina Hamilton, James Conlay, Vicky Gunden, Delores Knepper, and President Grim.

Absent: Elton Marshall

**I. Motion by C/Hamilton, supported by C/Conlay, to approve the Agenda.**

**6 Yeas: 0 Nays: 1 Absent: Motion carried.**

**II. A. Motion by C/Conlay, supported by C/Hamilton, to approve the minutes of the December 3, 2012 Regular Council Meeting. 6 Yeas: 0 Nays: 1 Absent: Motion carried.**

**B. Motion by C/Conlay, supported by C/Hamilton, to approve the minutes of the December 18, 2012 Committee of the Whole Meeting.**

**6 Yeas: 0 Nays: 1 Absent: Motion carried.**

**III. Public Comment – Reserved Time (for items listed on this Agenda): None.**

**IV. DPW REPORT: written report presented to Council.**

**A. Christmas decorations for 2013 to be put on Committee of the Whole Agenda**

**B. Motion by C/Roe, supported by C/Conlay, to authorize opening account with Fastenal for DPW supplies. Roll Call: 6 Yeas: 0 Nays: 1 Absent: Motion carried.**

**V. Rod Williams, Zoning Officer: 2012 Zoning Report summary. Council approved Rod to run an ad to request bids for demolition of “pop shop”.**

**VI. Lynn Grim, Clare County Commissioner Report: updates from Clare County and the Board of Commissioners.**

**VII. Public Comment: Paul Hiles introduced himself to Council and requested time to remove contents from “pop shop” before demolition is scheduled.**

**VIII. Old Business: None.**

**IX. New Business:**

**A. Office Proposal:**

**1. Discussion of Village Office wage proposal. Motion by President Grim, supported by C/Knepper, to adjust wages of Clerk/Treasurer Janet Conlay from \$16.44 to \$19.44/hr and to adjust wages of Office Assistant Tracy Lee from \$8.50/hr to \$12.50/hr to better reflect the job duties and responsibilities of each position and to bring the Office Staff wages more in line with the DPW wages. Roll Call: 4 Yeas: President Grim, C/Knepper, C/Roe, C/Hamilton, 1 Nay: C/Gunden, 1 Abstain: C/Conlay, 1 Absent: C/Marshall.**

2. Discussion of Part-Time PTO Policy proposal. Motion by C/Hamilton, supported by C/Conlay, to approve the Part-Time PTO Policy to pro-rate the full-time PTO policy for part-time employees based on hours worked per week, with sick, vacation, and personal time calculated and posted annually in the same manner as full time employees.

6 Yeas: 0 Nays: 1 Absent: Motion carried.

**B. Recreation Committee Updates:**

The Recreation Committee has been meeting since October, working on getting a Recreation Plan in place in order to be eligible to apply for grants. Lynn Grim suggested contacting our liability insurance company for the parks and recreation specialist. Motion by C/Roe, supported by C/Conlay, to proceed with Option 3 of proposal from Leisure Planning and Solutions, LLC: Complete planning service to develop Parks and Recreation Master Plan in the amount of \$4500 to be placed on the budget for 2013-2014.

6 Yeas: 0 Nays: 1 Absent: Motion carried.

**C. AT&T MIDeal Agreement:**

Motion by C/Conlay, supported by C/Hamilton, to approve the AT&T MI-Deal Master Agreement with the Village of Farwell. 6 Yeas: 0 Nays: 1 Absent: Motion carried.

**D. Holiday Closing Schedule: Approved by Council for 2013.**

**E. Meter Reads:**

A list of manually read meters was presented to Council. It was recommended to have a Sensus meter representative come out and see why meters aren't being read by the autoreader.

**F. Village Election Dates:**

Beginning in 2013, Villages will no longer be permitted to hold September elections. Those with September dates must hold their elections at the even-November election date. Under existing provisions, the terms of existing officers are automatically extended until November 2014.

**G. Guest, Paul Hiles, demolition extension request:**

Council informed Paul that a demolition contractor will not be selected from the newspaper ad on January 11<sup>th</sup> until the next Regular Council Meeting on February 4, 2013, therefore he has until then to clear the contents from the building.

**H. President Grim read correspondence from the City of Clare to the Council.**

XI. Motion by C/Conlay, supported by C/Hamilton, to approve payment of bills for December 2012 in the amount of \$27,965.84. Roll Call: 6 Yeas: 0 Nays: 1 Absent: Motion carried.

Meeting adjourned at 8:34 p.m.

Minutes taken by Janet Conlay, Village Clerk/Treasurer