

**Village of Farwell
Regular Meeting Minutes
September 3, 2013, 6:30 p.m.**

Regular meeting of the Village of Farwell Council was called to order in the Village of Farwell Hall with President Steven Grim presiding.

Pledge of Allegiance

Roll Call: Barb Roe, Gina Hamilton, James Conlay, Vicky Gunden, Justin Colosky, Elton Marshall, and President Steven Grim.

- I. Motion by C/Marshall, supported by C/Hamilton, to approve the Agenda. 7 Yeas: 0 Nays: Motion carried.**
- II. A. Motion by C/Hamilton, supported by C/Conlay, to approve the Minutes of the August 5, 2013 Regular Council Meeting. 7 Yeas: 0 Nays: Motion carried.**
B. Motion by C/Colosky, supported by C/Marshall, to approve the Minutes of the August 20, 2013 Committee of the Whole Meeting. 7 Yeas: 0 Nays: Motion carried.

III. Public Comment – Reserved Time (for items listed on this Agenda) – None.

IV. Motion by C/Conlay, supported by C/Hamilton, to approve the items of the Consent Agenda:

-Motion by C/Marshall, supported by C/Conlay, to approve the purchase of a Motorola portable radio for Code Enforcement Officer safety, split with Surrey Township and Hayes Township, for a total cost to the Village of \$793.75, including software and charger.

-Motion by C/Conlay, supported by C/Colosky, to approve the purchase of master cylinder (\$531.50) and two hydraulic cylinders (\$250.00/each) for Blue Blade Truck for a total cost of \$1031.50.

-Motion by C/Hamilton, supported by C/Gunden, to approve Weinlander Fitzhugh's cost to assist with the completion of the Accountability and Transparency Citizen's Guide requirement to qualify for EVIP Revenue Sharing for \$350.

-Motion by C/Hamilton, supported by C/Conlay, to approve the following budget amendments:

<u>FUND</u>	<u>ACCOUNT</u>	<u>Increase BUDGET</u>	<u>Amended BUDGET</u>	<u>DESCRIPTION</u>
GENERAL	101-101-978.000	\$ 1300.00	\$ 1300.00	Printer/Computer
	101-215-776.000	\$ 262.00	\$ 462.00	Bldg Maint/Locks/Counter
	101-215-900.000	\$ 600.00	\$ 1,100.00	Newspaper Notices/Tax Printing
	101-215-978.000	\$ 59.00	\$ 3,559.00	Office Updates
	101-441-720.000	\$ 229.00	\$ 529.00	New WorkComp Allocation
	101-441-756.001	\$ 800.00	\$ 1,010.00	New DrugTesting Policy/Co.
	<u>101-695-756.000</u>	<u>\$ 800.00</u>	<u>\$ 800.00</u>	<u>Rowe Grant App.</u>
	EXPENSE INCREASE	\$ 4050.00		
MAJOR	202-000-678.000	\$ 50.00	\$ 50.00	<i>Misc. Revenue/Salt</i>
	REVENUE INCREASE	\$ 50.00		
	202-463-818.002	\$ 117.00	\$ 117.00	BSA Software allocation
	202-463-943.000	\$ 1,000.00	\$ 5,000.00	Equipment Rental Increase
	202-482-720.000	\$ 121.00	\$ 1,471.00	New WorkComp Allocation

	202-485-706.000	\$ 323.00	\$ 700.00	Trunkline Reimbursed Expense(Wages)
	202-485-715.000	\$ 20.00	\$ 49.00	From Project on Main Street (Soc Sec)
	202-485-716.000	\$ 99.00	\$ 168.00	Blue Cross Insurance Expense
	202-485-717.000	\$ 52.00	\$ 98.00	Pension Expense
	202-485-943.000	\$ 600.00	\$ 1,000.00	Equipment Rental
	EXPENSE INCREASE	\$ 2,332.00		
LOCAL	203-463-818.001	\$ 117.00	\$ 117.00	BSA Software allocation
	EXPENSE INCREASE	\$ 117.00		
SEWER	590-548-977.000	\$ 608.00	\$ 608.00	Equipment Purchases (Enmet Corp)
	590-548-968.000	\$ 65,048.00	\$ 65,048.00	Depreciation
	EXPENSE INCREASE	\$ 65,656.00		
WATER	591-556-818.001	\$ 862.00	\$ 2,062.00	Gosling/Czubak Engineering
	591-556-968.000	\$ 78,525.00	\$ 78,525.00	Depreciation
	EXPENSE INCREASE	\$ 79,387.00		

-Motion by C/Marshall, supported by C/Hamilton, to approve increasing the Clerk Training budget line item 101-215-756.001 an additional \$1200 to allow for two online courses towards clerk certification/year, as recommended by the IIIMC through the University of Wisconsin-Green Bay, for Leadership in Public Service.

-Motion by C/Conlay, supported by C/Hamilton, to approve the \$100/per person program fee to sponsor Tracy Lee, Justin Colosky, and a third person, if there is space available, for the Clare County Leadership Institute beginning September 20 2013 for one Friday/month for 9 months.

-Motion by C/Conlay, supported by C/Hamilton, to appoint Steven Grim to attend the 2013 MERS Annual Meeting on October 1-3 as Officer Delegate, with cost of \$200 for registration.

Roll Call: 7 Yeas: 0 Nays: Motion carried.

V. DPW Report:

A. Council gave their blessing for Farwell Football League to borrow four sets of aluminum bleachers for the football season.

B. Tom Bihlmeyer reviewed the Village of Farwell Groundwater Discharge Permit Draft and Pre-Public Notice; Tom said this review will be included with the SAW Grant application, with the permit review, sampling and analysis plan adding \$1000 or more to original budget with the potential of being covered by the grant after approval by the DEQ. Pre-public notice form and comments will be sent to DPW from Tom before the September 10, 2013 deadline.

C. Council agreed to pursue bids with the City of Clare to have the exterior of the Water Tower cleaned before the end of the year. Council will review bids after three are received.

D. Most of the parts for the Blue Blade truck are in - work should be completed soon.

E. Motion by C/Conlay, supported by C/Gunden, to run ad in paper to fill full-time position in DPW, with ad to run September 6, 13 and 20, with a deadline of September 27, 2013 for acceptance of applications. Roll Call: 7 Yeas: 0 Nays: Motion carried.

VI. Rod Williams, Zoning Officer: Updates on zoning permits issued for the month of August. Also, a blight issue is being addressed with a vacant, bank owned property.

VII. Public Comment: None.

- VIII. Old Business: Barb Roe asked if bids would be taken on sewer project when SAW grant is complete.**
- IX. New Business:**
- A. Discussion of the Michigan Liquor Control Commission Certificate of Compliance to qualify to receive monies from proceeds of retailer's license fees to enforce the Liquor Control Code and administrative rules. Motion offered by C/Roe to create ordinance to include Liquor Control Code enforcement duties for ordinance enforcement officer. Motion was withdrawn by C/Roe due to lack of support. Council wants time to review costs associated with enforcement at the next Committee of the Whole Meeting. The LCC Certificate of Compliance is due by October 31, 2013.**
 - B. Planning Commission Vacancy: Motion by C/Conlay, supported by C/Colosky, to approve President Steven Grim's recommendation to appoint Joe Manley to the Village of Farwell Planning Commission. 7 Yeas: 0 Nays: Motion carried.**
 - C. Rules of Procedure are to be reviewed by the Office Committee and recommended to Council.**
 - D. Barb said that Tracy and Maranda are doing a great job at the Farmer's Market.**
 - E. DPW Pole Barn steel roof installation should be completed this week.**
 - F. Rod will find out prices for school zone and speed limit signs for the areas around the schools.**
- X. Lynn Grim, Clare County Commissioner: Clare County Commission updates and community event dates provided to Council.**
- XI. Motion by C/Hamilton, supported by C/Colosky, to approve the payment of bills for August 2013 in the amount of \$30,142.70. Roll Call: 7 Yeas: 0 Nays: Motion carried.**

Meeting adjourned at 7:58 p.m.

Minutes taken by Janet Conlay, Village Clerk/Treasurer